

# FDA KIT INSTRUCTIONS

### **INCLUDED IN KIT**



#### **PATIENT CHECKLIST**

- Refrigerate gel packs before blood draw.
- Check expiration dates on all vials and containers. (Do NOT use if date has expired)
- Check lab order inside kit box to confirm Full Name, DOB, and Demographics are correct.
- Be sure to take the entire kit including documents and gel packs to your appointment.
- Do Not Urinate 1 hour before collection.

#### **DOCUMENTS**

- Kit Instructions
- Billing Memo
- Fedex UN3373 Shipping bag
- FedEx Billable Stamp

## **COLLECTION INSTRUCTIONS**

- 1. Check lab order inside kit and confirm all patient information is filled out and correct.
- 2. Label all tubes and containers with patient's **First and Last Name**, **DOB**, **and Date of collection**.
- 3. Begin collection of blood samples using all tubes provided inside the kit.
- 4. After collection, take 3 SST tubes and 2 LAV tubes and mix them by inverting 8-10 times.
- 5. Let all tubes set to clot at least 30 mins but no more than 1 hour before centrifugation.
- 6. Centrifuge at 1000-1300 G or 2200-2500 RPM for 15 mins and within 1 hour of collection.
- 7. For Urine collection ask patients for minimum of 20-30 ML of urine into sterile urine cup.
- 8. If CT/NG testing is required transfer 2ML of urine from cup into the Yellow Aptima Tube.



Aptima Tube: Fill between black lines only. Overfilling or Underfilling will be rejected.

## SHIPPING INSTRUCTIONS

- 1. Make sure all containers are labeled with patient Full name, DOB & Collection date.
- 2. Once you have checked all tubes and urine samples put them inside the biohazard specimen bag.
- 3. Add gel packs into the silver bubble mailer with the patients' samples and close.
- 4. Please be sure the lab order is properly filled out and all tests are clearly marked.
- 5. Add patient lab order, silver bubble mailer with patients' samples into kit box and close.
- 6. Apply return label to the outside of the FedEx pack.
- 7. Arrange FedEx Pick up or Drop off. Note: For pickup call 1-800-463-3339 (1800-GO-FEDEX)