

FDA KIT INSTRUCTIONS

INCLUDED IN INTERNATIONAL KIT



PATIENT CHECKLIST

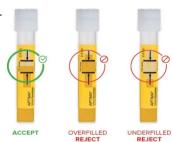
- Refrigerate gel packs before blood draw. (MUST lay flat when freezing for shipping.)
- ☐ Check expiration dates on all vials and containers. (Do NOT use if date has expired)
- ☐ Check lab order inside kit box to confirm Full Name, DOB, and Demographics are correct.
- Be sure to take the entire kit including documents and gel packs to your appointment.
- Do Not Urinate 1 hour before collection.

DOCUMENTS

- International Kit Instructions
- Pro Forma Invoice & Customs clearance letters
- Fedex UN3373 Shipping bag & FedEx purple pouch
- FedEx Return Label

COLLECTION INSTRUCTIONS

- 1. Check lab order inside kit and confirm all patient information is filled out and correct.
- 2. Label all tubes and containers with patient's First and Last Name, DOB, and Date of collection.
- 3. Begin collection of blood samples using all tubes provided inside the kit.
- 4. After collection, take 3 SST tubes and 3 LAV tubes and mix them by inverting 8-10 times.
- 5. Let all tubes set to clot at least 30 mins but no more than 1 hour before centrifugation.
- 6. Centrifuge at 1000-1300 G or 2200-2500 RPM for 15 mins and within 1 hour of collection.
- 7. Take (1) SST tube and extract a maximum of 3ML of serum and transfer into the "SERUM" labeled white top tube.
- 8. Take (1) LAV tube and extract a maximum of 3ML of plasma and transfer into the "PLASMA" labeled white top tube.
- 9. For Urine collection ask patients for minimum of 20-30 ML of urine into sterile urine cup.
- 10.**If** CT/NG testing is required transfer 2ML of urine from cup into the Yellow Aptima Tube. (Please discard urine cup after transfer)



Aptima Tube: Fill between black lines only. Overfilling or Underfilling will be rejected.

SHIPPING INSTRUCTIONS

- 1. Make sure all containers are labeled with patient Full name, DOB & Collection date.
- 2. Once you have checked all tubes and urine samples put them inside the biohazard specimen bag.
- 3. Add gel packs into the silver bubble mailer with the patients' samples and close.
- 4. Please be sure the lab order is properly filled out and all tests are clearly marked.
- 5. Add patient lab order, silver bubble mailer with patients' samples into kit box and close.
- 6. The Pro Forma invoice MUST be fully filled out and signed by the patient or clinic.
- 7. Add Return Label, Pro Forma Invoice into the FedEx purple pouch and attach it the outside of the FedEx pack.
- 8. Arrange FedEx Pick up or Drop off. Note: For pickup call 1-800-463-3339 (1800-GO-FEDEX)